



## Travel agent tendering

The ECR Party is open to tender proposals for the travel services as required by the European Conservatives and Reformists Party (ECR Party) covering the year 2020/2021. Please understand that due to Covid-19 restrictions on groupings and travel this service will be limited and irregular until further notice.

We are a European political party with Members from across Europe and beyond we book hundreds of journeys each year. For this, we require an efficient and reliable service provider, able to book multiple journeys accurately, at competitive prices, and often at short notice. Please find below the sort of services required:

- Flights: We book personnel travel ourselves, however missions and conferences requiring 10 flights and above are to be done by your team. We organise about 4 large conferences with large international delegations. Those range from 50 to 250 guests. We also organise 5 or more international missions that include over 10 travellers.
- Hotel/Conference: We require our travel agent to find a sufficient panel of options regarding lodging and sustenance of our guests, as well as locations with sufficient proximity to conference centres if necessary.

In both services we expect prices offered by your agency to beat online prices.

If you are interested in competing for this contract, please kindly submit your proposal:

- including full pricing description, per flight booked, per room booked, hourly rate if applicable.
- Please also provide the type of negotiation done with hotels and airlines and to what extent you could bring competitive prices.

to [b.pogorel@ecrparty.eu](mailto:b.pogorel@ecrparty.eu) , We look forward to hearing from you.